**PRME Sharing Information on Progress Report 2025**

**Evidence Templates**

Within the 2025 [PRME Sharing Information on Progress (SIP)](https://www.unprme.org/sip-2/) report, there are nine different types of evidence that can be uploaded, specifically:

* **Attachment**: A file upload option where users can provide supporting documents as evidence.
* **Affiliation**: A record of institutional or individual memberships, partnerships, collaborations, or associations.
* **Award**: Recognition or honors received by an institution, faculty, or students related to RME and/or sustainable development.
* **Conferences & Publications(s)**: Information about academic conferences or publications that contribute to RME and/or sustainable development.
* **Course**: A submission detailing an individual course, including objectives, subjects, and RME and/or sustainability relevance.
* **Degree Programme**: An overview of an entire degree program, outlining its structure and alignment with sustainability and/or RME.
* **Image**: A visual upload option for sharing photos, infographics, or other graphical evidence.
* **Narrative**: A text-based response allowing users to describe context, initiatives, or reflections.
* **Research Project**: Documentation of research initiatives that contribute to sustainable development and/or RME.

The PRME Secretariat encourage Schools to draft content within the PRME Commons (there are extensive editing features and material can be saved in draft form). However, as some people prefer to write offline, [PRME Chapter UK & Ireland](https://www.unprme.org.uk/) have created templates in relation to the different forms of evidence. (With the exception of Attachments and Images because limited information is required).

For any questions or feedback, please contact Laura Steele (laura.steele@qub.ac.uk), Vice-Chair, PRME Chapter & UK and Ireland, and PRME Lead, Queen’s Business School.

**Evidence Type: Affiliation**

*\* Indicates mandatory content*

|  |
| --- |
| **Title of organization with which your institution is affiliated\*** |
|  |
| **Publish Date\*** | Click or tap to enter a date. |
| **Contributors\***  |  |
| **Languages\*** |  |
| **Sharing Rights\*** | Choose an item. |
| **Period this affiliation covers\*** | Click or tap to enter a date. | Click or tap to enter a date. |
| **This organization is a\*** | Choose an item. |
| **Purpose of work with this organization\***(Select all that apply) | [ ]  Accreditation and Assessment[ ]  Access to Learning Resources[ ]  Corporate and Government Partnerships[ ]  Curriculum Development [ ]  Entrepreneurship and Innovation Ecosystems[ ]  Faculty and Scholar Exchange[ ]  Global Recognition and Clout[ ]  Internships and Career Development[ ]  Interdisciplinary Collaboration [ ]  Lifelong Learning and Executive Education[ ]  Media and News Outlets[ ]  Publishing and Journals [ ]  Public Policy and Advocacy[ ]  Rankings and Ratings[ ]  Research Collaborations[ ]  Scholarships and Funding Opportunities[ ]  Student Mobility and Study Abroad[ ]  Sustainability and Social Impact[ ]  Technology and Digital Transformation[ ]  Thought Leadership and Knowledge Sharing[ ]  Climate[ ]  Social [ ]  Add custom option  |
| **Describe your work with this organization\*** (Text input)  |
|  |
| **How do you measure success and impact?** (Text input)  |
|  |
| **Provide supporting materials, such as a report, certificate, images, etc.** (Optional Upload) |
| **I want this partnership/collaboration to be considered for a feature story in PRME communication channels** (Tick box for “Yes”).  |

**Evidence Type: Award**

*\* Indicates mandatory content*

|  |
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| **Award Title\*** |
|  |
| **Publish Date\*** | Click or tap to enter a date. |
| **Contributors\*** |  |
| **Languages\*** |  |
| **Sharing Rights\***  | Choose an item. |
| **Award Granter\*** |  |
| **Award Grantee\*** |  |
| **Description of Award** (Text input)  |
|  |
| **Link** (Enter award URL) |  |
| **Provide supporting materials, such as a report, certificate, images, etc.** (Optional Upload) |

**Evidence Type: Conferences & Publication(s)**

*\* Indicates mandatory content*

|  |
| --- |
| **Title\*** |
|  |
| **Publish Date\*** | Click or tap to enter a date. |
| **Contributors\***  |  |
| **Languages\*** |  |
| **Sharing Rights\*** | Choose an item. |
| **This is a\*** | Choose an item. |
| **DOI** (if applicable)  |  |
| **Authors: Please include their title, full name, and affiliation\*** (Separate each entry with a comma) |
|  |
| **Date of Publication\*** | Click or tap to enter a date. |
| **What conference was this presented at?** (Select all that apply) |
| [ ]  National or international academy of management[ ]  National or international discipline-specific conference[ ]  National or international issue or theme-specific conference[ ]  Regional or local academy of management[ ]  Regional or local discipline specific conference[ ]  Regional or local issue or theme specific conference  |
| **Abstract or Summary of Publication\*** (200 words or less) |
|  |
| **What would be the ideal impact of this research in the field and/or in society?** (Text input) |
|  |
| **This research covers (Department)\*** |
| [ ]  Accounting[ ]  Business Administration[ ]  Business Analytics[ ]  Computer Information Systems[ ]  Economics[ ]  Entrepreneurship[ ]  Finance [ ]  Human Resource Management[ ]  International Business[ ]  Management[ ]  Marketing[ ]  Add custom option  |
| **This research covers (SDGs)\*** (Select all that apply) |
| [ ]  SDG 1 No Poverty [ ]  SDG 2 Zero Hunger[ ]  SDG 3 Good Health and Well-being[ ]  SDG 4 Quality Education[ ]  SDG 5 Gender Equality[ ]  SDG 6 Clean Water and Sanitation[ ]  SDG 7 Affordable and Clean Energy[ ]  SDG 8 Decent Work and Economic Growth[ ]  SDG 9 Industry, Innovation, and Infrastructure[ ]  SDG 10 Reduced Inequalities [ ]  SDG 11 Sustainable Cities and Communities [ ]  SDG 12 Responsible Consumption and Production[ ]  SDG 13 Climate Action[ ]  SDG 14 Life Below Water[ ]  SDG 15 Life on Land[ ]  SDG 16 Peace, Justice and Strong Institutions[ ]  SDG 17 Partnerships for the Goals |
| **Is this available through open access?\*** |
| Choose an item. |
| **Link (Enter Publication URL) or Attachment (Upload File)**  |

**Evidence Type: Course**

*\* Indicates mandatory content*

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| **Course Name\*** |
|  |
| **Publish Date\*** | Click or tap to enter a date. |
| **Contributors\***  |  |
| **Languages\*** |  |
| **Sharing Rights\*** | Choose an item. |
| **Course Code\*** |  |
| **Department\*** |
| [ ]  Accounting[ ]  Business Administration[ ]  Business Analytics[ ]  Computer Information Systems[ ]  Economics[ ]  Entrepreneurship[ ]  Finance [ ]  Human Resource Management[ ]  International Business[ ]  Management[ ]  Marketing[ ]  Add custom option  |
| **The duration of my course is\*** (Sliding scale – 1 to 25 weeks)  |
| **The course session format is\*** | Choose an item. |
| **My course learning outcomes are\* (Select all that apply)** |
| [ ]  Aligned with Bloom’s Taxonomy (progressing from basic knowledge to high-order thinking)[ ]  Assessed through multiple formats (exams, projects, case studies, presentations, etc.)[ ]  Clearly measurable with specific criteria for success[ ]  Designed to develop analytical and problem-solving skills[ ]  Developed with input from industry or real-world business scenarios [ ]  Encouraging of active learning and student engagement[ ]  Grounded in core business and management methodologies[ ]  Incorporating feedback loops for continuous improvement [ ]  Integrated with professional and career readiness skills[ ]  Orientated towards developing leadership, teamwork, and collaboration abilities[ ]  Scaffolded to support learning progression throughout the course[ ]  Structured to encourage critical thinking and decision-making[ ]  Supported by research-based teaching methodologies[ ]  Tailored to diverse learning styles and accessibility needs [ ]  Add custom option  |
| **My course touches on the following concepts\*** |
| *Note: There is an extensive list of concepts by discipline is available via a drop-down list (Accounting, Business Administration, Business Analytics, Computer Information Systems, Economics, Entrepreneurship, Finance, Human Resource Management, International Business, Management, Marketing).*  |
| **My course implements the following pedagogies\*** (Select all that apply) |
| [ ]  Active Learning[ ]  Blended Learning [ ]  Case Method[ ]  Collaborative Learning[ ]  Competency-Based Education (CBE)[ ]  Constructivist Pedagogy[ ]  Critical Pedagogy[ ]  Experiential Learning[ ]  Flipped Classroom[ ]  Inquiry-Based Learning[ ]  Learner-Centred Pedagogy[ ]  Problem-Based Learning (PBL)[ ]  Project-Based Learning (PjBL)[ ]  Student-Centred Learning[ ]  Transformative Learning[ ]  None or I’m not sure[ ]  Add custom option  |
| **Course Description\*** (Text input) |
|  |
| **Tell us about the impact you're making on your students** (Text input) |
|  |
| **Relevant Sustainable Development Goals (SDG) addressed throughout the course\***(Select all that apply)*Note: This question asks about the SDG themes present in your content, including both explicit references and implicit connections. Even if you don't specifically teach about the SDGs, your lessons may cover topics like Decent Work, Economic Growth, Sustainable Cities, and Responsible Production. Consider the broader content and spirit of the SDGs, not just the specific labels.* |
| [ ]  SDG 1 No Poverty [ ]  SDG 2 Zero Hunger[ ]  SDG 3 Good Health and Well-being[ ]  SDG 4 Quality Education[ ]  SDG 5 Gender Equality[ ]  SDG 6 Clean Water and Sanitation[ ]  SDG 7 Affordable and Clean Energy[ ]  SDG 8 Decent Work and Economic Growth[ ]  SDG 9 Industry, Innovation, and Infrastructure[ ]  SDG 10 Reduced Inequalities [ ]  SDG 11 Sustainable Cities and Communities [ ]  SDG 12 Responsible Consumption and Production[ ]  SDG 13 Climate Action[ ]  SDG 14 Life Below Water[ ]  SDG 15 Life on Land[ ]  SDG 16 Peace, Justice and Strong Institutions[ ]  SDG 17 Partnerships for the Goals |
| **Would you like to be considered for a teaching or curriculum development award?** |
| Choose an item. |
| **Upload your syllabus** (File Upload)  |
| **Upload your teaching statement** (File Upload) |
| **Upload your reading materials** (File Upload) |
| **Upload your presentations** (File Upload) |

**Evidence Type: Degree Programme**

*\* Indicates mandatory content*

|  |
| --- |
| **Title\*** |
|  |
| **Publish Date\*** | Click or tap to enter a date. |
| **Contributors\***  |  |
| **Languages\*** |  |
| **Sharing Rights\*** | Choose an item. |
| **Degree Type\*** | *Select from list, e.g., BSc, MSc, MBA.*  |
| **Department\*** |
| [ ]  Accounting[ ]  Business Administration[ ]  Business Analytics[ ]  Computer Information Systems[ ]  Economics[ ]  Entrepreneurship[ ]  Finance [ ]  Human Resource Management[ ]  International Business[ ]  Management[ ]  Marketing[ ]  Add custom option  |
| **Degree Programme Subject\*** |
| Choose an item. |
| **This degree programme includes the following compulsory modules\*** |
| *Note: An extensive list of compulsory modules is available via a drop-down list.*  |
| **This degree programme offers the following elective modules** |
| *Note: An extensive list of elective modules is available via a drop-down list.*  |
| **Director Full Name** |
|  |

**Evidence Type: Narrative**

*\* Indicates mandatory content*

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| **Title\*** |
|  |
| **Publish Date\*** | Click or tap to enter a date. |
| **Contributors\***  |  |
| **Languages\*** |  |
| **Sharing Rights\*** | Choose an item. |
| **Subjects\*** (Select all that apply) |
| [ ]  Accounting[ ]  Acting[ ]  Belonging[ ]  Business Administration[ ]  Business Law[ ]  Climate Change[ ]  Collaboration[ ]  Corporate Social Responsibility (CSR)[ ]  Decent Work[ ]  Dialoguing [ ]  Diversity[ ]  Eco-Design[ ]  Engagement[ ]  Entrepreneurship[ ]  Environmental Economics[ ]  Environmental Studies[ ]  Environmental Sustainability[ ]  Equality[ ]  Ethical Leadership[ ]  Finance | [ ]  Gender Equality[ ]  Governance[ ]  Hotel & Restaurant Management[ ]  Human Resources[ ]  Human Rights[ ]  Inclusion[ ]  Informing[ ]  Institutional Responsibility of PRME[ ]  Net Zero[ ]  Partnership[ ]  Problem Solving[ ]  Racial Equality[ ]  Renewable Energy Management[ ]  Responsible Management Education[ ]  Responsible Management Research[ ]  SMEs[ ]  Social Entrepreneurship[ ]  Sustainability[ ]  Sustainable Development[ ]  Supply Chain Management  |
| **Provide supporting context\*** (Text Input) |
|  |
| **I want this narrative to be considered for a feature story in PRME communication channels** (Tick box for “Yes”).  |

**Evidence Type: Research Projects**

*\* Indicates mandatory content*

|  |
| --- |
| **Project Title\*** |
|  |
| **Publish Date\*** | Click or tap to enter a date. |
| **Contributors\***  |  |
| **Languages\*** |  |
| **Sharing Rights\*** | Choose an item. |
| **Who is involved in the project \*** (Select all that apply) | [ ]  Undergraduate Students[ ]  Masters Students[ ]  PhD Students [ ]  Postdoc Students[ ]  Faculty[ ]  Add custom option |
| **Department**\* |
| [ ]  Accounting[ ]  Business Administration[ ]  Business Analytics[ ]  Computer Information Systems[ ]  Economics[ ]  Entrepreneurship[ ]  Finance [ ]  Human Resource Management[ ]  International Business[ ]  Management[ ]  Marketing[ ]  Add custom option  |
| **This research project covers**\* |
| [ ]  SDG 1 No Poverty [ ]  SDG 2 Zero Hunger[ ]  SDG 3 Good Health and Well-being[ ]  SDG 4 Quality Education[ ]  SDG 5 Gender Equality[ ]  SDG 6 Clean Water and Sanitation[ ]  SDG 7 Affordable and Clean Energy[ ]  SDG 8 Decent Work and Economic Growth[ ]  SDG 9 Industry, Innovation, and Infrastructure[ ]  SDG 10 Reduced Inequalities [ ]  SDG 11 Sustainable Cities and Communities [ ]  SDG 12 Responsible Consumption and Production[ ]  SDG 13 Climate Action[ ]  SDG 14 Life Below Water[ ]  SDG 15 Life on Land[ ]  SDG 16 Peace, Justice and Strong Institutions[ ]  SDG 17 Partnerships for the Goals |
| **Period Covering\*** | Click or tap to enter a date. | Click or tap to enter a date. |
| **Describe the research project\*** (Text input) |
|  |
| **Provide any supporting materials** (Optional file upload) |
| **Link to any additional materials** (Optional box to insert link) |