**PRME Sharing Information on Progress Report 2025**

**Evidence Templates**

Within the 2025 [PRME Sharing Information on Progress (SIP)](https://www.unprme.org/sip-2/) report, there are nine different types of evidence that can be uploaded, specifically:

* **Attachment**: A file upload option where users can provide supporting documents as evidence.
* **Affiliation**: A record of institutional or individual memberships, partnerships, collaborations, or associations.
* **Award**: Recognition or honors received by an institution, faculty, or students related to RME and/or sustainable development.
* **Conferences & Publications(s)**: Information about academic conferences or publications that contribute to RME and/or sustainable development.
* **Course**: A submission detailing an individual course, including objectives, subjects, and RME and/or sustainability relevance.
* **Degree Programme**: An overview of an entire degree program, outlining its structure and alignment with sustainability and/or RME.
* **Image**: A visual upload option for sharing photos, infographics, or other graphical evidence.
* **Narrative**: A text-based response allowing users to describe context, initiatives, or reflections.
* **Research Project**: Documentation of research initiatives that contribute to sustainable development and/or RME.

The PRME Secretariat encourage Schools to draft content within the PRME Commons (there are extensive editing features and material can be saved in draft form). However, as some people prefer to write offline, [PRME Chapter UK & Ireland](https://www.unprme.org.uk/) have created templates in relation to the different forms of evidence. (With the exception of Attachments and Images because limited information is required).

For any questions or feedback, please contact Laura Steele ([laura.steele@qub.ac.uk](mailto:laura.steele@qub.ac.uk)), Vice-Chair, PRME Chapter & UK and Ireland, and PRME Lead, Queen’s Business School.

**Evidence Type: Affiliation**

*\* Indicates mandatory content*

|  |  |  |  |
| --- | --- | --- | --- |
| **Title of organization with which your institution is affiliated\*** | | | |
|  | | | |
| **Publish Date\*** | Click or tap to enter a date. | | |
| **Contributors\*** |  | | |
| **Languages\*** |  | | |
| **Sharing Rights\*** | Choose an item. | | |
| **Period this affiliation covers\*** | | Click or tap to enter a date. | Click or tap to enter a date. |
| **This organization is a\*** | | Choose an item. | |
| **Purpose of work with this organization\***  (Select all that apply) | | Accreditation and Assessment  Access to Learning Resources  Corporate and Government Partnerships  Curriculum Development  Entrepreneurship and Innovation Ecosystems  Faculty and Scholar Exchange  Global Recognition and Clout  Internships and Career Development  Interdisciplinary Collaboration  Lifelong Learning and Executive Education  Media and News Outlets  Publishing and Journals  Public Policy and Advocacy  Rankings and Ratings  Research Collaborations  Scholarships and Funding Opportunities  Student Mobility and Study Abroad  Sustainability and Social Impact  Technology and Digital Transformation  Thought Leadership and Knowledge Sharing  Climate  Social  Add custom option | |
| **Describe your work with this organization\*** (Text input) | | | |
|  | | | |
| **How do you measure success and impact?** (Text input) | | | |
|  | | | |
| **Provide supporting materials, such as a report, certificate, images, etc.** (Optional Upload) | | | |
| **I want this partnership/collaboration to be considered for a feature story in PRME communication channels** (Tick box for “Yes”). | | | |

**Evidence Type: Award**

*\* Indicates mandatory content*

|  |  |  |
| --- | --- | --- |
| **Award Title\*** | | |
|  | | |
| **Publish Date\*** | Click or tap to enter a date. | |
| **Contributors\*** |  | |
| **Languages\*** |  | |
| **Sharing Rights\*** | Choose an item. | |
| **Award Granter\*** | |  |
| **Award Grantee\*** | |  |
| **Description of Award** (Text input) | | |
|  | | |
| **Link** (Enter award URL) | |  |
| **Provide supporting materials, such as a report, certificate, images, etc.** (Optional Upload) | | |

**Evidence Type: Conferences & Publication(s)**

*\* Indicates mandatory content*

|  |  |
| --- | --- |
| **Title\*** | |
|  | |
| **Publish Date\*** | Click or tap to enter a date. |
| **Contributors\*** |  |
| **Languages\*** |  |
| **Sharing Rights\*** | Choose an item. |
| **This is a\*** | Choose an item. |
| **DOI** (if applicable) |  |
| **Authors: Please include their title, full name, and affiliation\***  (Separate each entry with a comma) | |
|  | |
| **Date of Publication\*** | Click or tap to enter a date. |
| **What conference was this presented at?** (Select all that apply) | |
| National or international academy of management  National or international discipline-specific conference  National or international issue or theme-specific conference  Regional or local academy of management  Regional or local discipline specific conference  Regional or local issue or theme specific conference | |
| **Abstract or Summary of Publication\*** (200 words or less) | |
|  | |
| **What would be the ideal impact of this research in the field and/or in society?** (Text input) | |
|  | |
| **This research covers (Department)\*** | |
| Accounting  Business Administration  Business Analytics  Computer Information Systems  Economics  Entrepreneurship  Finance  Human Resource Management  International Business  Management  Marketing  Add custom option | |
| **This research covers (SDGs)\*** (Select all that apply) | |
| SDG 1 No Poverty  SDG 2 Zero Hunger  SDG 3 Good Health and Well-being  SDG 4 Quality Education  SDG 5 Gender Equality  SDG 6 Clean Water and Sanitation  SDG 7 Affordable and Clean Energy  SDG 8 Decent Work and Economic Growth  SDG 9 Industry, Innovation, and Infrastructure  SDG 10 Reduced Inequalities  SDG 11 Sustainable Cities and Communities  SDG 12 Responsible Consumption and Production  SDG 13 Climate Action  SDG 14 Life Below Water  SDG 15 Life on Land  SDG 16 Peace, Justice and Strong Institutions  SDG 17 Partnerships for the Goals | |
| **Is this available through open access?\*** | |
| Choose an item. | |
| **Link (Enter Publication URL) or Attachment (Upload File)** | |

**Evidence Type: Course**

*\* Indicates mandatory content*

|  |  |  |
| --- | --- | --- |
| **Course Name\*** | | |
|  | | |
| **Publish Date\*** | Click or tap to enter a date. | |
| **Contributors\*** |  | |
| **Languages\*** |  | |
| **Sharing Rights\*** | Choose an item. | |
| **Course Code\*** |  | |
| **Department\*** | | |
| Accounting  Business Administration  Business Analytics  Computer Information Systems  Economics  Entrepreneurship  Finance  Human Resource Management  International Business  Management  Marketing  Add custom option | | |
| **The duration of my course is\*** (Sliding scale – 1 to 25 weeks) | | |
| **The course session format is\*** | | Choose an item. |
| **My course learning outcomes are\* (Select all that apply)** | | |
| Aligned with Bloom’s Taxonomy (progressing from basic knowledge to high-order thinking)  Assessed through multiple formats (exams, projects, case studies, presentations, etc.)  Clearly measurable with specific criteria for success  Designed to develop analytical and problem-solving skills  Developed with input from industry or real-world business scenarios  Encouraging of active learning and student engagement  Grounded in core business and management methodologies  Incorporating feedback loops for continuous improvement  Integrated with professional and career readiness skills  Orientated towards developing leadership, teamwork, and collaboration abilities  Scaffolded to support learning progression throughout the course  Structured to encourage critical thinking and decision-making  Supported by research-based teaching methodologies  Tailored to diverse learning styles and accessibility needs  Add custom option | | |
| **My course touches on the following concepts\*** | | |
| *Note: There is an extensive list of concepts by discipline is available via a drop-down list (Accounting, Business Administration, Business Analytics, Computer Information Systems, Economics, Entrepreneurship, Finance, Human Resource Management, International Business, Management, Marketing).* | | |
| **My course implements the following pedagogies\*** (Select all that apply) | | |
| Active Learning  Blended Learning  Case Method  Collaborative Learning  Competency-Based Education (CBE)  Constructivist Pedagogy  Critical Pedagogy  Experiential Learning  Flipped Classroom  Inquiry-Based Learning  Learner-Centred Pedagogy  Problem-Based Learning (PBL)  Project-Based Learning (PjBL)  Student-Centred Learning  Transformative Learning  None or I’m not sure  Add custom option | | |
| **Course Description\*** (Text input) | | |
|  | | |
| **Tell us about the impact you're making on your students** (Text input) | | |
|  | | |
| **Relevant Sustainable Development Goals (SDG) addressed throughout the course\***  (Select all that apply)  *Note: This question asks about the SDG themes present in your content, including both explicit references and implicit connections. Even if you don't specifically teach about the SDGs, your lessons may cover topics like Decent Work, Economic Growth, Sustainable Cities, and Responsible Production. Consider the broader content and spirit of the SDGs, not just the specific labels.* | | |
| SDG 1 No Poverty  SDG 2 Zero Hunger  SDG 3 Good Health and Well-being  SDG 4 Quality Education  SDG 5 Gender Equality  SDG 6 Clean Water and Sanitation  SDG 7 Affordable and Clean Energy  SDG 8 Decent Work and Economic Growth  SDG 9 Industry, Innovation, and Infrastructure  SDG 10 Reduced Inequalities  SDG 11 Sustainable Cities and Communities  SDG 12 Responsible Consumption and Production  SDG 13 Climate Action  SDG 14 Life Below Water  SDG 15 Life on Land  SDG 16 Peace, Justice and Strong Institutions  SDG 17 Partnerships for the Goals | | |
| **Would you like to be considered for a teaching or curriculum development award?** | | |
| Choose an item. | | |
| **Upload your syllabus** (File Upload) | | |
| **Upload your teaching statement** (File Upload) | | |
| **Upload your reading materials** (File Upload) | | |
| **Upload your presentations** (File Upload) | | |

**Evidence Type: Degree Programme**

*\* Indicates mandatory content*

|  |  |
| --- | --- |
| **Title\*** | |
|  | |
| **Publish Date\*** | Click or tap to enter a date. |
| **Contributors\*** |  |
| **Languages\*** |  |
| **Sharing Rights\*** | Choose an item. |
| **Degree Type\*** | *Select from list, e.g., BSc, MSc, MBA.* |
| **Department\*** | |
| Accounting  Business Administration  Business Analytics  Computer Information Systems  Economics  Entrepreneurship  Finance  Human Resource Management  International Business  Management  Marketing  Add custom option | |
| **Degree Programme Subject\*** | |
| Choose an item. | |
| **This degree programme includes the following compulsory modules\*** | |
| *Note: An extensive list of compulsory modules is available via a drop-down list.* | |
| **This degree programme offers the following elective modules** | |
| *Note: An extensive list of elective modules is available via a drop-down list.* | |
| **Director Full Name** | |
|  | |

**Evidence Type: Narrative**

*\* Indicates mandatory content*

|  |  |  |
| --- | --- | --- |
| **Title\*** | | |
|  | | |
| **Publish Date\*** | Click or tap to enter a date. | |
| **Contributors\*** |  | |
| **Languages\*** |  | |
| **Sharing Rights\*** | Choose an item. | |
| **Subjects\*** (Select all that apply) | | |
| Accounting  Acting  Belonging  Business Administration  Business Law  Climate Change  Collaboration  Corporate Social Responsibility (CSR)  Decent Work  Dialoguing  Diversity  Eco-Design  Engagement  Entrepreneurship  Environmental Economics  Environmental Studies  Environmental Sustainability  Equality  Ethical Leadership  Finance | | Gender Equality  Governance  Hotel & Restaurant Management  Human Resources  Human Rights  Inclusion  Informing  Institutional Responsibility of PRME  Net Zero  Partnership  Problem Solving  Racial Equality  Renewable Energy Management  Responsible Management Education  Responsible Management Research  SMEs  Social Entrepreneurship  Sustainability  Sustainable Development  Supply Chain Management |
| **Provide supporting context\*** (Text Input) | | |
|  | | |
| **I want this narrative to be considered for a feature story in PRME communication channels** (Tick box for “Yes”). | | |

**Evidence Type: Research Projects**

*\* Indicates mandatory content*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Title\*** | | | | |
|  | | | | |
| **Publish Date\*** | Click or tap to enter a date. | | | |
| **Contributors\*** |  | | | |
| **Languages\*** |  | | | |
| **Sharing Rights\*** | Choose an item. | | | |
| **Who is involved in the project \***  (Select all that apply) | | | Undergraduate Students  Masters Students  PhD Students  Postdoc Students  Faculty  Add custom option | |
| **Department**\* | | | | |
| Accounting  Business Administration  Business Analytics  Computer Information Systems  Economics  Entrepreneurship  Finance  Human Resource Management  International Business  Management  Marketing  Add custom option | | | | |
| **This research project covers**\* | | | | |
| SDG 1 No Poverty  SDG 2 Zero Hunger  SDG 3 Good Health and Well-being  SDG 4 Quality Education  SDG 5 Gender Equality  SDG 6 Clean Water and Sanitation  SDG 7 Affordable and Clean Energy  SDG 8 Decent Work and Economic Growth  SDG 9 Industry, Innovation, and Infrastructure  SDG 10 Reduced Inequalities  SDG 11 Sustainable Cities and Communities  SDG 12 Responsible Consumption and Production  SDG 13 Climate Action  SDG 14 Life Below Water  SDG 15 Life on Land  SDG 16 Peace, Justice and Strong Institutions  SDG 17 Partnerships for the Goals | | | | |
| **Period Covering\*** | | Click or tap to enter a date. | | Click or tap to enter a date. |
| **Describe the research project\*** (Text input) | | | | |
|  | | | | |
| **Provide any supporting materials** (Optional file upload) | | | | |
| **Link to any additional materials** (Optional box to insert link) | | | | |